



SPOKANE AIRPORT BOARD	
Chair:	David Clack
Vice Chair:	John Wagner
Secretary:	Todd Mielke
Board Members:	David Brukardt David Holmes Irving Reed Joe Shogan
Airport Director:	Neal Sealock
Board Counsel:	Michael Ormsby

Agenda for the September 23, 2009 Board Meeting

Board meeting held at 9:00 a.m. at Spokane Turbine Center, Building 4, at Felts Field.

1. **Roll call of the Airport Board**
2. **Financial Report**
3. **Human Resources Report**
4. **Approval of Minutes (08/19/09)**

***Consent Agenda**
(Items #5 - #11)

5. ***Approval of Vouchers**
 Construction Warrant Numbers 003203 – 003219 \$1,936,691.63
 Operational Warrant Numbers 107844 – 108079 \$1,453,104.59
6. ***First Amendment to Operating Agreement – Cooperative Supply, Inc.** – The agreement with Cooperative Supply to manage the fueling facility at the rental car lot expired on May 31, 2009. This amendment shall be for one year and shall continue year to year thereafter. The fee shall remain at \$150 per month. Staff recommends approval. SIA
7. ***Second Amendment to Security Contract – Kodiak Security Services, Inc.** – The contract with Kodiak Security to provide security at various locations throughout the airport expires on September 30, 2009 with an option to renew beginning October 1. The fee for services shall be \$15.20 per hour. Staff recommends approval. SIA
8. ***Fourth Amendment to Lease Agreement – Moody Bible Institute of Chicago** – This agreement allows for the adjustment of rental rates every five years. Effective July 1, 2009, the rental rate is \$0.20 per square foot per annum for Parcel A consisting of 66,085 square feet of unimproved land and \$0.21 per square foot per annum for Parcel B consisting of 24,790 square FF

feet of unimproved land. Total annual rent is \$18,422.90 plus Washington state leasehold tax.

9. ***Procurement of Runway and Roadway Deicing Products for 2009-2010 Winter Season** – SIA, ABP,
The Airfield Maintenance Department requests permission to purchase granular and liquid
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deicing products in bulk on an as-needed basis for runways, roadways and parking areas for the
2009-2010 winter season. Staff recommends approval.
10. ***Resolution No. 06-09, In the Matter of Designated Individuals for the Execution of** SIA, ABP,
Contracts and Agreements – Last month the Airport Board took action regarding the number
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of signators necessary for official contracts and other documents be reduced from four to two.
Resolution No. 06-09 formalizes the Board’s action and designates the appropriate officials for
the execution of such documents. Staff recommends approval.
11. ***Ratification of Construction Contract, 2009 Miscellaneous Pavement Project** – *Shamrock* SIA
Paving Company – On August 19, the Board approved the award of a construction contract for
the 2009 miscellaneous pavement project based upon acceptance of the lowest responsive bid
under \$675,000. Four bids were received on August 27 and the lowest responsive bid in the
amount of \$568,045.25 was submitted by Shamrock Paving Company. Staff recommends
ratification of a contract to Shamrock Paving plus change order number 1 in the amount of
\$105,734 for asphalt work for a total contract amount of \$673,779.25.

Regular Agenda

12. **Award Professional Services Agreement for Design and Construction Management, TSA** SIA
Camera Project – *URS Corporation* – At the June 17 meeting, the Board approved an
agreement with the TSA in the amount of \$2,038,089 for the design, construction management
and equipment installation for the expansion of the airport’s CCTV system. URS was selected
as the most qualified firm among nine firms that submitted statements of qualifications to
perform design and construction management services on this project. Staff recommends
award of a professional services agreement to URS Corporation based upon successful
negotiation of scope and fee.

Staff Reports

- **Airport Director’s Report**
- **Jeff Turcotte, Spokane Turbine Center**

The Airport Board may take action on other routine business issues as they may arise while the Board is in session.

Executive session to follow for discussion of legal, personnel and real estate matters.

Note: The consent agenda (*) may be considered in a single action. Any Board member or anyone in the gallery may ask for the separation of any item from the consent agenda for individual consideration. Please notify the Board Clerk if you wish to make such a request.

The next scheduled Board meeting will be October 21, 2009 in the Airport Boardroom.